

Legend:  
AGENDA - green  
MINUTES - white  
ATTACHMENTS - blue  
RESOLUTIONS - yellow

**HOUSING AUTHORITY OF THE CITY OF NORMAN  
BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING  
NOVEMBER 14, 2016  
12:30 p.m.**

**(Board Member Lunch 12:00pm-12:30pm in Executive Office)**

**Administration/Resident Initiatives Building  
(Handicap Accessible)  
700 North Berry Road  
Norman, Oklahoma 73069**

**AGENDA**

**ITEM            1.        ROLL CALL**

**ITEM            2.        PLEDGE OF ALLEGIANCE LED BY JEFF CUMMINS**

**ITEM            3.        APPROVAL OF AGENDA**

**ACTION REQUESTED:**    A motion to approve the Agenda for the November 14, 2016, Regular Board Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM            4.        RECOGNITION OF EMPLOYEE OF THE QUARTER ENDING 9/30/16**

**ACTION REQUESTED:**    No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 5. CONSENT DOCKET**

**INFORMATION:**

This Item is placed on the Agenda so that the Board, by unanimous consent, can designate those routine Agenda Items that they wish to be approved or acknowledged by one motion. If any Item proposed does not meet with approval of all Board Members, that Item will be heard in regular order. Staff recommends that Items 6 thru 10 to be placed on the Consent Docket.

**ACTION REQUESTED:** A motion to place Items 6 thru 10 on the Consent Docket to be approved by one motion.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 6. APPROVAL OF MINUTES FROM SEPTEMBER 19, 2016, REGULAR BOARD MEETING.**

**ACTION REQUESTED:** A motion to approve the minutes from the September 19, 2016, Regular Board Meeting, as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 7. CONSIDERATION OF ADMINISTRATIVE REPORT FOR THE MONTH OF OCTOBER, 2016.**

**ACTION REQUESTED:** No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 8. CONSIDERATION OF FINANCIAL STATEMENTS FOR SEPTEMBER 2016, AND ROUTINE CLAIMS AND CREDIT CARD EXPENSE FOR OCTOBER, 2016**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 9. SPECIAL PROGRAMS**

**ACTION REQUESTED:** No action necessary.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 10. CONSIDERATION OF RESOLUTION NHA 16-17-004 THROUGH NHA 16-17-006. RESOLUTIONS TO DROP FROM ACCOUNTS RECEIVABLE AS A COLLECTION LOSS, AN UNCOLLECTABLE TENANT DEBT.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 11. CONSIDERATION OF 2017 HOLIDAY SCHEDULE AND 2017 SCHEDULED NHA BOARD MEETINGS.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 12. APPROVAL OF NEW PHONE SYSTEM**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 13. SELECTION OF INDEPENDENT AUDIT FIRM FOR 2017, 2018 & 2019 INDEPENDENT NHA AUDIT.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 14. EXECUTIVE SESSION TO DISCUSS EXECUTIVE DIRECTOR AND STAFF YEAR END INCENTIVES.**

**ACTION REQUESTED:** A motion to go into executive session.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 15. OPEN SESSION.**

**ACTION REQUESTED:** A motion to conclude executive session and go into open session.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 16. APPROVAL OF EXECUTIVE DIRECTOR AND STAFF YEAR END INCENTIVES.**

**ACTION REQUESTED:** Approve as presented.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 17. NEW BUSINESS**

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 18. RECOGNITION OF VISITORS**

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 19. COMMISSIONER'S COMMENTS**

**INFORMATION:**

This item appears on the Authority's Agenda for the Board to make comments and to afford an opportunity for citizens to address the Board.

**ACTION REQUESTED:** As desired by the Board.

**ACTION TAKEN:** \_\_\_\_\_

**ITEM 20. ADJOURNMENT**

**ACTION REQUESTED:** A motion to adjourn the November 14, 2016, Regular Board Meeting.

**ACTION TAKEN:** \_\_\_\_\_

**TIME ADJOURNED:** \_\_\_\_\_

**NEXT BOARD MEETING – MONDAY, JANUARY 23, 2017 @ 12:30 PM**